

UNESCO WORLD HERITAGE SITE INSCRIPTION NOMINATION FORM



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SITUATION BRIEF # 32

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The following pages contain the suggested format by the UNESCO for the nomination of properties for inscription on the World Heritage List.

Observation

- Completing this nomination form, with accompanying supportive documentation, is the essential end-task of the Local Community Nominating Committee.

Resources

- The Nomination Format: <http://whc.unesco.org/en/nominationform>



FORMAT FOR THE NOMINATION OF PROPERTIES FOR INSCRIPTION ON THE WORLD HERITAGE LIST

This Format must be used for all nomination dossiers

- The Nomination Format is available at <https://whc.unesco.org/en/nominations/>
- Further guidance on the preparation of nomination dossiers can be found in Section III of the *Operational Guidelines*
- The original signed version of the completed Nomination Format should be sent in English or French to **UNESCO World Heritage Centre**
7, place de Fontenoy
75352 Paris 07 SP
France
Telephone: +33 (0) 1 4568 1104
E-mail: wh-nominations@unesco.org

Executive Summary

This information, to be provided by the State Party, will be updated by the Secretariat following the decision by the World Heritage Committee. It will then be returned to the State Party confirming the basis on which the property is inscribed on the World Heritage List.

State Party	
State, Province or Region	
Name of nominated property	
Geographical coordinates to the nearest second	
Textual description of the boundary(ies) of the nominated property	
A4 or A3 size map(s) of the nominated property, showing boundaries and buffer zone (if present)	Attach A4 or A3 size map(s) which should be the reduced size version of the original copies of topographic or cadastral maps showing the nominated property and buffer zone (if present) at the largest scale available included or annexed to the nomination.
Criteria under which property is nominated (itemize criteria) (see Paragraph 77 of the <i>Operational Guidelines</i>)	
Cultural Landscape	Indicate whether the property is nominated as a cultural landscape (YES) or (NO) (see Paragraphs 47, 47bis and 47ter)
Draft Statement of Outstanding Universal Value (text should clarify what is considered to be the Outstanding Universal Value embodied by the nominated property, approximately 1-2 page format)	According to the paragraph 155, the Statement of Outstanding Universal Value should be composed of: a) Brief synthesis b) Justification for Criteria c) Statement of Integrity (for all properties) d) Statement of authenticity for properties nominated under criteria (i) to (vi) e) Requirements for protection and management See format in Annex 10
Name and contact information of official local institution/agency/organization	Institution/Agency/Organization: Address: Tel: Fax: E-mail: Web address:

Properties for inscription on the World Heritage List

Note: In preparing the nomination dossier, States Parties should use this format but delete the explanatory notes.

NOMINATION FORMAT		EXPLANATORY NOTES
1.	Identification of the nominated property	Together with Sections 2 and 3, this is the most important section in the nomination. It must make clear to the Committee precisely where the nominated property is located and how it is geographically defined. In the case of serial nominated properties, insert a table that shows the name of the component part, region (if different for different components), coordinates, area and buffer zone. Other fields could also be added (page reference or map number, etc.) that differentiate the several components.
1.a	Country (and State Party if different)	
1.b	State, Province or Region	
1.c	Name of nominated property	This is the official name of the nominated property that will appear in published material about World Heritage. It should be concise. Do not exceed 200 characters, including spaces and punctuation. In the case of serial nominated properties (see Paragraphs 137 - 139 of the <i>Operational Guidelines</i>), give a name for the ensemble (e.g., <i>Baroque Churches of the Philippines</i>). Do not include the name of the component parts of a serial nominated property, which should be included in a table as part of 1.d and 1.f.
1.d	Geographical coordinates to the nearest second	In this space provide the latitude and longitude coordinates (to the nearest second) or UTM coordinates (to the nearest 10 metres) of a point at the approximate centre of the nominated property. Do not use other coordinate systems. If in doubt, please consult the Secretariat. In the case of serial nominated properties, provide a table showing the name of each component part, its region (or nearest town as appropriate), and the coordinates of its centre point. Coordinate format examples: N 45° 06' 05" W 15° 37' 56" or UTM Zone 18 Easting: ⁵ 45670 Northing: ⁴⁵ 86750

Id n°	Name of the component part	Region(s) / District(s)	Coordinates of the central point	Area of nominated component part (ha)	Area of the Buffer Zone (ha)	Map N°
001						
002						
003						
004						
Etc.						
Total area (in hectares)				ha	ha	

NOMINATION FORMAT	EXPLANATORY NOTES
<p>1.e Maps and plans, showing the boundaries of the nominated property and buffer zone</p>	<p>Annex to the nomination, and list below with scales and dates:</p> <p>(i) Original copies of topographic maps showing the property nominated, at the largest scale available which shows the entire nominated property. The boundaries of the nominated property and buffer zone should be clearly marked. The boundaries of zones of special legal protection from which the nominated property benefits should be recorded on maps to be included under the protection and management section of the nomination text. Multiple maps may be necessary for serial nominated properties (see table in 1.d). The maps provided should be at the largest available and practical scale to allow the identification of topographic elements such as neighbouring settlements, buildings and routes in order to allow the clear assessment of the impact of any proposed development within, adjacent to, or on the boundary line. The choice of the adequate scale is essential to clearly show the boundaries of the nominated property and shall be in relation to the category of site that is proposed for inscription: cultural sites would require cadastral maps, while natural sites or cultural landscapes would require topographic maps (normally 1:25 000 to 1:50 000 scale).</p> <p>Utmost care is needed with the width of boundary lines on maps, as thick boundary lines may make the actual boundary of the nominated property ambiguous.</p> <p>All maps should be capable of being geo-referenced, with a minimum of three points on opposite sides of the maps with complete sets of coordinates. The maps, untrimmed, should show scale, orientation, projection, datum, nominated property name and date. If possible, maps should be sent rolled and not folded.</p> <p>Geographic Information in digital form is encouraged if possible, suitable for incorporation into a GIS (Geographic Information System), however, this may not substitute the submission of printed maps. In this case the delineation of the boundaries (nominated property and buffer zone) should be presented in vector form, prepared at the largest scale possible. The State Party is invited to contact the Secretariat for further information concerning this option.</p> <p>(ii) A Location Map showing the location of the nominated property within the State Party,</p> <p>(iii) Plans and specially prepared maps of the nominated property showing individual features are helpful and may also be annexed.</p> <p>To facilitate copying and presentation to the Advisory Bodies and the World Heritage Committee A4 (or “letter”) size reduction and a digital image file of the principal maps should also be included in the main text of the nomination dossier if possible.</p> <p>Where no buffer zone is proposed, the main text of the nomination dossier must include a statement as to why a buffer zone is not required for the proper protection of the nominated property.</p>

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<p>1.f Area of nominated property (ha.) and proposed buffer zone (ha.)</p> <p>Area of nominated property: _____ ha</p> <p>Buffer zone _____ ha</p> <p>Total _____ ha</p>	<p>In the case of serial nominated properties (see Paragraphs 137-139 of the <i>Operational Guidelines</i>), insert a table that shows the name of the component part, region (if different for different components), coordinates, area of each component part and buffer zone.</p> <p>The serial nominated properties table should also be used to show the size of each component part separately and of the buffer zone(s).</p>
<p>2. Description</p>	
<p>2.a Description of nominated property</p> <p>[This section should not exceed 16,000 words (about 50 A4 pages) for a single site nomination or 24,000 words (about 75 A4 pages) for a serial site nomination]</p>	<p>This section should begin with a description of the nominated property at the date of nomination. It should refer to all the significant features of the nominated property.</p> <p>In the case of a cultural nominated property this section will include a description of whatever elements make the nominated property culturally significant. It could include a description of any building or buildings and their architectural style, date of construction, materials, etc. This section should also describe important aspects of the setting such as gardens, parks etc. For a rock art site, for example, the description should refer to the rock art as well as the surrounding landscapes. In the case of an historic town or district, it is not necessary to describe each individual building, but important public buildings should be described individually and an account should be given of the planning or layout of the area, its street pattern and so on.</p> <p>In the case of a natural nominated property this section should deal with important physical attributes, geology, habitats, species and population size, and other significant ecological features and processes. Species lists should be provided where practicable, and the presence of threatened or endemic taxa should be highlighted. The extent and methods of the use of natural resources should be described.</p> <p>In the case of cultural landscapes, it will be necessary to produce a description under all the matters mentioned above. Special attention should be paid to the interaction of people and nature.</p> <p>The entire nominated property identified in section 1 (Identification of the Nominated Property) should be described. In the case of serial nominated properties (see Paragraphs 137-139 of the <i>Operational Guidelines</i>), each of the component parts should be separately described.</p> <p>This section should contain a list and short description of the main attributes.</p> <p>Nominated properties are required to demonstrate their potential Outstanding Universal Value through their attributes. Attributes convey the potential Outstanding Universal Value and enable an understanding of that value. These attributes will be the focus of protection and management actions, and institutional arrangements, and their spatial distribution and respective protection requirements will inform the boundary of the property.</p> <p>Attributes can be physical qualities or fabric, but can also include processes, associated with a property, that impact on physical qualities, such as natural or agricultural processes, social arrangements or cultural practices that have shaped distinctive</p>

NOMINATION FORMAT	EXPLANATORY NOTES
	landscapes. For natural properties they can be specific landscape features, areas of habitat, flagship species, aspects relating to environmental quality (such as intactness, high/pristine environmental quality), scale and naturalness of habitats, and size and viability of wildlife populations.
<p>2.b History and Development</p> <p>[This section should not exceed 6,400 words (about 20 A4 pages)]</p>	The History and Development of the nominated property shall describe how the nominated property has reached its present form and the significant changes that it has undergone. This information shall provide the important facts needed to support and give substance to the argument that the nominated property meets the criteria of Outstanding Universal Value and conditions of integrity and/or authenticity.
<p>3. Justification for Inscription¹</p>	<p>The justification should be set out under the following sections.</p> <p>This section must make clear why the nominated property is considered to be of “Outstanding Universal Value”.</p> <p>The whole of this section of the nomination should be written with careful reference to the requirements of the <i>Operational Guidelines</i>. It should not include detailed descriptive material about the nominated property or its management, which are addressed in other sections, but should convey the key aspects that are relevant to the definition of the Outstanding Universal Value of the nominated property.</p>
<p>3.1.a Brief synthesis</p>	<p>The brief synthesis should comprise (i) a summary of factual information and (ii) a summary of qualities.</p> <p>The summary of factual information sets out the geographical and historical context and the main features. The summary of qualities should present to decision-makers and the general public the potential Outstanding Universal Value that needs to be sustained, and should also include a summary of the attributes that convey its potential Outstanding Universal Value, and need to be protected, managed and monitored. The summary should relate to all stated criteria in order to justify the nomination. The brief synthesis thus encapsulates the whole rationale for the nomination and proposed inscription.</p>
<p>3.1.b Criteria under which inscription is proposed (and justification for inscription under these criteria)</p>	<p>See Paragraph 77 of the <i>Operational Guidelines</i>.</p> <p>Provide a separate justification for each criterion cited.</p> <p>State briefly how the property meets those criteria under which it has been nominated (where necessary, make reference to the “description” and “comparative analysis” sections of the nomination, but do not duplicate the text of these sections) and describe for each criterion the relevant attributes.</p>
<p>3.1.c Statement of Integrity</p>	<p>The statement of integrity should demonstrate that the nominated property fulfils the conditions of integrity set out in Section II.D of the <i>Operational Guidelines</i>, which describe these conditions in greater detail.</p> <p>The <i>Operational Guidelines</i> set out the need to assess the extent to which the nominated property:</p>

¹ See also paragraphs 132 and 133.

NOMINATION FORMAT	EXPLANATORY NOTES
	<ul style="list-style-type: none"> • includes all elements necessary to express its Outstanding Universal Value; • is of adequate size to ensure the complete representation of the features and processes which convey the property's significance; • suffers from adverse effects of development and/or neglect (Paragraph 88). <p>The <i>Operational Guidelines</i> provide specific guidance in relation to the various World Heritage criteria, which is important to understand (Paragraphs 89–95).</p>
<p>3.1.d Statement of Authenticity (for nominations made under criteria (i) to (vi))</p>	<p>The statement of authenticity should demonstrate that the nominated property fulfils the conditions of authenticity set out in Section II.D of the <i>Operational Guidelines</i>, which describe these conditions in greater detail.</p> <p>This section should summarise information that may be included in more detail in section 4 of the nomination (and possibly in other sections), and should not reproduce the level of detail included in those sections.</p> <p>Authenticity only applies to cultural properties and to the cultural aspects of 'mixed' properties.</p> <p>The <i>Operational Guidelines</i> state that 'properties may be understood to meet the conditions of authenticity if their cultural values (as recognized in the nomination criteria proposed) are truthfully and credibly expressed through a variety of attributes' (Paragraph 82).</p> <p>The <i>Operational Guidelines</i> suggest that the following types of attributes might be considered as conveying or expressing Outstanding Universal Value:</p> <ul style="list-style-type: none"> • form and design; • materials and substance; • use and function; • traditions, techniques and management systems; • location and setting; • language and other forms of intangible heritage; • spirit and feeling; and • other internal/external factors.
<p>3.1.e Protection and management requirements</p>	<p>This section should summarise information that may be included in more detail in section 5 of the nomination dossier (and also potentially in sections 4 and 6), and should not reproduce the level of detail included in those sections.</p> <p>This section should set out how the requirements for protection and management will be met, in order to ensure that the Outstanding Universal Value of the nominated property is maintained over time. It should include both details of an overall framework for protection and management, and the identification of specific long-term expectations for the protection of the nominated property.</p> <p>The text in this section should first provide an overview of the protection and management system. This should include the necessary protection mechanisms, management systems and/or management plans (whether currently in place or in need of establishment) that will protect and conserve the attributes that carry Outstanding Universal Value, and address the threats to and vulnerabilities of the nominated property. These could include the presence of strong and effective</p>

NOMINATION FORMAT	EXPLANATORY NOTES
	<p>legal protection, a clearly documented management system, including relationships with key stakeholders or user groups, adequate staff and financial resources, key requirements for presentation (where relevant), and effective and responsive monitoring.</p> <p>Secondly this section needs to acknowledge any long-term challenges for the protection and management of the nominated property and state how addressing these will be a long-term strategy. It will be relevant to refer to the most significant threats to the nominated property, and to vulnerabilities and negative changes in authenticity and/or integrity that have been highlighted, and to set out how protection and management will address these vulnerabilities and threats and mitigate any adverse changes.</p> <p>As an official statement, recognised by the World Heritage Committee, this section of the Statement of Outstanding Universal Value should convey the most important commitments that the State Party is making for the long-term protection and management of the nominated property.</p>
<p>3.2 Comparative Analysis</p>	<p>The nominated property should be compared to similar properties, whether on the World Heritage List or not. The comparison should outline the similarities the nominated property has with other properties and the reasons that make the nominated property stand out. The comparative analysis should aim to explain the importance of the nominated property both in its national and international context (see Paragraph 132). Comparisons should be made with properties expressing the same values as the nominated property, and within a defined geo-cultural area (cultural properties) or globally (natural properties). The combination of values and attributes on which the comparative analysis is based must match the key aspects that are relevant to the definition of the Outstanding Universal Value of the nominated property conveyed in the rest of section 3.</p> <p>The purpose of the comparative analysis is to show that there is room on the List using existing thematic studies and the gap analysis.</p> <p>In the case of serial nominated properties, text needs to set out the rationale for choosing the component parts, in terms of comparing them with other similar component parts and justifying the choice made.</p> <p>The comparative analysis must conclude by drawing conclusions.</p>
<p>3.3 Draft Statement of Outstanding Universal Value (see annex 10)</p>	<p>A Statement of Outstanding Universal Value is the official statement adopted by the World Heritage Committee at the time of inscription of a property on the World Heritage List. When the World Heritage Committee agrees to inscribe a property on the World Heritage List, it also agrees on a Statement of Outstanding Universal Value that encapsulates why the property is considered to be of Outstanding Universal Value, how it satisfies the relevant criteria, the conditions of integrity and (for cultural properties) authenticity, and how it meets the requirements for protection and management in order to sustain Outstanding Universal Value in the long-term.</p> <p>Statements of Outstanding Universal Value should be concise and are set out in a standard format. They should help to raise awareness regarding the value of the property, guide the assessment of its state of conservation and inform protection and management. Once adopted by the Committee, the Statement of Outstanding Universal Value is</p>

NOMINATION FORMAT	EXPLANATORY NOTES
	<p>displayed at the property and on the UNESCO World Heritage Centre's website.</p> <p>The main sections of a Statement of Outstanding Universal Value are the following:</p> <ol style="list-style-type: none"> a) Brief synthesis b) Justification for Criteria c) Statement of Integrity (for all properties) d) Statement of authenticity for properties nominated under criteria (i) to (vi) e) Requirements for protection and management
<p>4. State of Conservation and factors affecting the nominated property</p>	
<p>4.a Present state of conservation</p>	<p>The information presented in this section constitutes the base-line data necessary to monitor the state of conservation of the nominated property in the future. Information should be provided in this section on the physical condition of the nominated property, any threats to the potential Outstanding Universal Value of the nominated property and conservation measures in place (see Paragraph 132). The state of conservation of the attributes as identified in section 2.a and 3.1.a. should be described, including attributes which have been lost or whose condition is compromised.</p> <p>For example, in a historic town or area, buildings, monuments or other structures needing major or minor repair works, should be indicated as well as the scale and duration of any recent or forthcoming major repair projects.</p> <p>In the case of a natural nominated property, data on species trends or the integrity of eco-systems should be provided. This is important because the nomination will be used in future years for purposes of comparison to trace changes in the condition of the property.</p> <p>For the indicators and statistical benchmarks used to monitor the state of conservation of the property see section 6 below.</p>
<p>4.b Factors affecting the nominated property</p>	<p>This section should firstly provide information on all the factors which are likely to affect or threaten the Outstanding Universal Value of a nominated property. Secondly, it should describe the proposed management response to those factors that may negatively affect the nominated property. A list of factors that may be relevant is available at https://whc.unesco.org/en/factors/</p>
<p>4.b (i) Development pressures and management response</p>	<p>Describe development pressures affecting the nominated property and the management response to avert impacts on the nominated property's authenticity and/or integrity from factors such as:</p> <ul style="list-style-type: none"> - Buildings and Development (e.g. housing, commercial development, including tourism); - Transportation infrastructure (e.g. ground transport, air transport); - Utilities or service infrastructure (e.g. renewable and/or non-renewable energy facilities); - Biological resource use/modification (e.g. fishing, agriculture, forestry);

NOMINATION FORMAT	EXPLANATORY NOTES
	<p>- Physical resource extraction (e.g. mining, quarrying, oil and gas, water extraction).</p> <p>For more details on these factors, see https://whc.unesco.org/en/factors/</p>
<p>4.b (ii) Environmental pressures, natural disasters and risk preparedness</p>	<p>List and summarize major factors of environmental deterioration and foreseeable natural disasters, such as:</p> <ul style="list-style-type: none"> - Local conditions affecting physical fabric (e.g. wind, humidity, temperature, dust); - Invasive/alien species or hyper-abundant species (e.g. translocated species, hyper-abundant species, invasive/alien terrestrial, freshwater and/or marine species); - Pollution (e.g. marine, surface and/or ground water pollution); - Climate change and severe weather events (e.g. storms, flooding, desertification); - Sudden ecological or geological events (e.g. volcanic eruptions, earthquakes, tsunami/tidal wave). <p>For more details on these factors, see https://whc.unesco.org/en/factors/</p> <p>As applicable, include information on contingency plans.</p>
<p>4.b (iii) Visitation, other human activities and sustainable use</p>	<p>Provide the status of visitation to the nominated property (notably available baseline data; patterns of use, including concentrations of activity in parts of the nominated property; and activities planned in the future). Describe projected levels of visitation due to inscription or other factors. Define the carrying-capacity of the nominated property and how its management could be enhanced to meet the current or expected visitor numbers and related development pressure without adverse effects. Consider possible forms of deterioration of the nominated property due to visitor pressure and behaviour including those affecting its intangible attributes. Further factors that may be considered as applicable include:</p> <ul style="list-style-type: none"> - Social/cultural uses of heritage (e.g. Ritual/spiritual/religious and associative uses, uses by Indigenous Peoples, changes in traditional ways of life and knowledge system); - Other human activities (e.g. illegal activities, deliberate destruction of heritage, war). <p>For more details on these factors, see https://whc.unesco.org/en/factors/</p>
<p>5. Protection and Management of the nominated property</p>	<p>This section of the main text of the nomination dossier is intended to provide a clear picture of the legislative, regulatory, contractual, planning, institutional and/ or traditional measures (see Paragraph 132 of the Operational Guidelines) and the management plan or other management system (Paragraphs 108 to 118 of the Operational Guidelines) that is in place to protect and manage the nominated property as required by the World Heritage Convention. It should deal with policy aspects, legal status and protective measures and with the practicalities of day-to-day administration and management.</p>
<p>5.a Stakeholders</p>	<p>Identify stakeholders, including owners, inhabitants, indigenous peoples and local communities, governmental, non-governmental and private stakeholders and rights-holders, as applicable.</p>

NOMINATION FORMAT	EXPLANATORY NOTES
5.a (i) Ownership and inhabitants	<p>Indicate the major categories of land ownership (including State, Provincial, private, community, traditional, customary and non-governmental ownership, etc.), and give the best available statistics or estimate of the number of inhabitants living within the nominated property and any buffer zone(s). Indicate the year this estimate or count was made.</p> <p>Estimated population located within The nominated property _____ Year _____ The buffer zone _____ Year _____</p>
5.a (ii) Indigenous Peoples	<p>If the nominated property might affect the lands, territories or resources of indigenous peoples, demonstrate whether their free, prior and informed consent to the nomination has been obtained, through, inter alia, making the nomination publicly available in appropriate languages and public consultations and hearings (Paragraph 123).</p> <p>Demonstrate the extent of consultation and collaboration with indigenous peoples, as applicable, in the management of the nominated property (Paragraphs 111 and 117).</p>
5.a (iii) Participation	<p>Demonstrate the extent of participation in the nomination process of stakeholders and right-holders through, inter alia, making the nomination publicly available in appropriate languages and through public consultations and hearings.</p> <p>Equally demonstrate the extent of consultation and collaboration with stakeholders and right-holders in the management of the nominated property (see Paragraphs 12, 119, 123 and 211).</p>
5.b Protective designation	<p>List the relevant legal, regulatory, contractual, planning, institutional and/ or traditional status of the nominated property: For example, national or provincial park; historic monument, protected area under national law or custom; or other designation.</p> <p>Provide the year of designation and the legislative act(s) under which the status is provided.</p> <p>If the document cannot be provided in English or French, an English or French executive summary should be provided highlighting the key provisions.</p>
5.c Means of implementing protective measures	<p>Describe how the protection afforded by its legal, regulatory, contractual, planning, institutional and/ or traditional status indicated in section 5.b. actually works.</p>
5.d Existing plans related to municipality and region in which the nominated property is located (e.g., regional or local plan, conservation plan, tourism development plan)	<p>List the agreed plans which have been adopted with the date and agency responsible for preparation. The relevant provisions should be summarized in this section. A copy of the plan should be included as an attached document as indicated in section 7.b.</p> <p>If the plans exist only in a language other than English or French, an English or French executive summary should be provided highlighting the key provisions.</p>
5.e Property management plan or other management system	<p>As noted in Paragraphs 132 of the <i>Operational Guidelines</i>, an appropriate management plan or other management system is essential and shall be provided in the nomination. Assurances of the effective implementation of the management plan or other management system are also expected. Sustainable development principles should be integrated into the management system.</p>

NOMINATION FORMAT	EXPLANATORY NOTES
	<p>A copy of the management plan or documentation of the management system shall be annexed to the nomination, in English or French as indicated in section 7.b.</p> <p>If the management plan exists only in a language other than English or French, an English or French detailed description of its provisions shall be annexed. Give the title, date and author of management plans annexed to this nomination.</p> <p>A detailed analysis or explanation of the management plan or a documented management system shall be provided.</p> <p>A timetable for the implementation of the management plan is recommended.</p>
5.f Sources and levels of finance	Show the sources and level of funding which are available to the nominated property on an annual basis. An estimate could also be given of the adequacy or otherwise of resources available, in particular identifying any gaps or deficiencies or any areas where assistance may be required.
5.g Sources of expertise and training in conservation and management techniques	Indicate the expertise and training which are available from national authorities or other organizations to the nominated property.
5.h Visitor facilities and infrastructure	The section should describe the inclusive facilities available on site for visitors and demonstrate that they are appropriate in relation to the protection and management requirements of the nominated property. It should set out how the facilities and services will provide effective and inclusive presentation of the nominated property to meet the needs of visitors, including in relation to the provision of safe and appropriate access to the site. The section should consider visitor facilities that may include interpretation/explanation (signage, trails, notices or publications, guides); museum/exhibition devoted to the nominated property, visitor or interpretation centre; and/or potential use of digital technologies and services (overnight accommodation; restaurant; car parking; lavatories; search and rescue; etc.).
5.i Policies and programmes related to the presentation and promotion of the nominated property	This section refers to Articles 4 and 5 of the <i>Convention</i> regarding the presentation and transmission to future generations of the cultural and natural heritage. States Parties are encouraged to provide information on the policies and programmes for the presentation and promotion of the nominated property.
5.j Staffing levels and expertise (professional, technical, maintenance)	Indicate the skills and qualifications available needed for the good management of the nominated property, including in relation to visitation and future training needs.
6. Monitoring	This section of the nomination is intended to provide the evidence for the state of conservation of the nominated property which can be reviewed and reported on regularly so as to give an indication of trends over time.
6.a Key indicators for measuring state of conservation	List in table form those key indicators that have been chosen as the measure of the state of conservation of the whole nominated property (see section 4.a above). Indicate the periodicity of the review of these indicators and the location where the records are kept. They could be representative of an important aspect of the nominated property and relate as closely as possible to the Statement of Outstanding Universal Value. Where possible they could be expressed numerically and where this is not possible they could be of a kind which can be repeated, for

NOMINATION FORMAT	EXPLANATORY NOTES
	<p>example by taking a photograph from the same point. Examples of good indicators are the:</p> <ul style="list-style-type: none"> (i) number of species, or population of a keystone species on a natural property; (ii) percentage of buildings requiring major repair in a historic town or district; (iii) number of years estimated to elapse before a major conservation programme is likely to be completed; (iv) stability or degree of movement in a particular building or element of a building; (v) rate at which encroachment of any kind on a property has increased or diminished.

Indicator	Periodicity	Location of Records

NOMINATION FORMAT	EXPLANATORY NOTES
6.b Administrative arrangements for monitoring property	Give the name and contact information of the agency(ies) responsible for the monitoring referenced in 6.a.
6.c Results of previous reporting exercises	List, with a brief summary, earlier reports on the state of conservation of the nominated property and provide extracts and references to published sources (for example, reports submitted in compliance with international agreements and programmes, e.g., Ramsar, MAB).
7. Documentation	This section of the nomination is the check-list of the documentation which shall be provided to make up a complete nomination.
7.a Photographs and audiovisual image inventory and authorization form	<p>States Parties shall provide a sufficient number of recent images (prints, slides and, where possible, electronic formats, videos and aerial photographs) to give a good general picture of the nominated property.</p> <p>Slides shall be in 35mm format and electronic images in jpg format at a minimum of 300 dpi (dots per inch) resolution. If film material is provided, Beta SP format is recommended for quality assurances.</p> <p>This material shall be accompanied by the image inventory and photograph and audiovisual authorization form as set out below.</p> <p>At least ten photographs that may be used on the public web page illustrating the nominated property shall be included.</p> <p>States Parties are encouraged to grant to UNESCO, in written form and free of charge, the non exclusive cession of rights to diffuse, to communicate to the public, to publish, to reproduce, to exploit, in any form and on any support, including digital, all or part of the images provided and license these rights to third parties.</p> <p>The non exclusive cession of rights does not impinge upon intellectual property rights (rights of the photographer / director of the video or copyright owner if different) and that when the images are distributed by UNESCO a credit to the photographer / director of the video is</p>

NOMINATION FORMAT	EXPLANATORY NOTES
	<p>always given, if clearly provided in the form.</p> <p>All possible profits deriving from such cession of rights will go to the World Heritage Fund.</p>

**PHOTOGRAPHS AND AUDIOVISUAL IMAGE INVENTORY
AND AUTHORIZATION FORM**

Id. No	Format (slide/print/video)	Caption	Date of Photo (mo/yr)	Photographer/Director of the video	Copyright owner (if different than photographer/director of video)	Contact details of copyright owner (Name, address, tel/fax, and e-mail)	Non exclusive cession of rights (Yes/No - see Annex 5, Section 7a, of the <i>Operational Guidelines</i>)

NOMINATION FORMAT	EXPLANATORY NOTES
7.b Texts relating to protective designation, copies of property management plans or documented management systems and extracts of other plans relevant to the nominated property	Attach the texts as indicated in sections 5.b, 5.d and 5.e above.
7.c Form and date of most recent records or inventory of the nominated property	Provide a straightforward statement giving the form and date of the most recent records or inventory of the nominated property. Only records that are still available should be described.
7.d Address where inventory, records and archives are held	Give the name and address of the agencies holding inventory records (buildings, monuments, flora or fauna species).
7.e Bibliography	List the principal published references, using standard bibliographic format.
8. Contact Information of responsible authorities	This section of the nomination will allow the Secretariat to provide the property with current information about World Heritage news and other issues.
8.a Preparer Name: Title: Address: City, Province/State, Country: Tel: Fax: E-mail:	Provide the name, address and other contact information of the individual responsible for preparing the nomination, including an e-mail address.

NOMINATION FORMAT	EXPLANATORY NOTES
8.b Official Local Institution/Agency	Provide the name of the agency, museum, institution, community or manager locally responsible for the management of the nominated property. If the normal reporting institution is a national agency, provide that contact information.
8.c Other Local Institutions	List the full name, address, telephone, fax and e-mail addresses of all museums, visitor centres and official tourism offices who should receive the free <i>World Heritage Newsletter</i> about events and issues related to World Heritage.
8.d Official Website http:// Contact name: E-mail:	Provide any existing official website of the nominated property. Indicate if such websites are planned for the future with the contact name and e-mail address.
9. Signature on behalf of the State Party	The nomination should conclude with the signature of the official empowered to sign it on behalf of the State Party.